General Research Guide to using the RCC Digital Library

This short guide has been prepared to help you get started using the RCC Digital Library.

Students may request research assistance in the library at the Reference Desk on the 2nd floor of the Digital Library. Librarians are available to work with students one-on-one to provide research training. Library hours vary by semester. Check the RCC library website for current hours.

You may also call a librarian for research support at: (951) 222-8652

Library Website / LAMP

The RCC library website, also referred to as LAMP, provides RCC students with access to a variety of information sources not typically available when searching the Internet including books, magazines, scholarly journals, newspapers, and research reports.

Go to: library.rcc.edu

There are four main sections:

Library Catalog Databases A-Z
Renew Your Books Online Class/Subject Guides

Finding information online from LAMP

Go to: library.rcc.edu

Select “Databases A-Z”

Library Catalog Databases A-Z
Renew Your Books Online Class/Subject Guides

You will list of list of databases available for current RCC students to search for information from a variety of sources. The following is a short list of recommendations. You should use many different databases as you
search for information. Remember, librarians are available to help you select the right databases for your topic and teach you how to use the different features of the databases.

- **Academic Search Premier** – access to scholarly journal and magazine articles
- **America’s Newspapers** – access to local newspapers across the United States (including the Press Enterprise)
- **CQ Researcher** – access to in-depth research reports of social issues
- **Gale Virtual Reference Library** – access to subject-specific encyclopedias
- **ProQuest National Newspaper Core** – access to national newspapers (Los Angeles Times, NY Times, Washington Post, Wall Street Journal, Christian Science Monitor)
- **SIRS Issues Researcher** – access to published information on controversial topics

RCC library databases require login from computers off-campus:

User ID: 
This is your 7-digit student number

Password: 
Your first initial of your first name and up to six letters of your last name, all lower case with no spaces

Examples:
Joseph Smith = jsmith
Maricella Orlando = morland

**Helpful tips:**

- **Databases provide citation assistance** – the databases will generate a citation for the information you found. Look for links such as “Cite” or “Cite Now” and choose the appropriate citation style such as MLA or APA.
- **You will need to use the “Fulltext” checkbox** make sure you have online access to the article.
Finding Books

The RCC Digital Library has a large selection of books, manuals, guides, and reference books available in the library and online.

Go to: library.rcc.edu\riverside

Select “Library Catalog”

Library Catalog  Databases A-Z
Renew Your Books Online  Class/Subject Guides

Search for books by Keyword, Title, or Author. Browse categories using the Subject search tab.

Select a book to see the location, call number, and status. Books are arranged on the library shelves alphabetically by the letters in the call number.

Helpful tips:
Use the “Check for Citation” option in the “Additional Info” box to get a citation for the book.
You may also search “EBSCO eBooks” or “Gale Virtual Reference Library” from the Databases A-Z list.

Research Guides

RCC librarians have designed many research guides to help students get started with their research projects.

Go to: library.rcc.edu

Select “Class/Subject Guides”

Library Catalog  Databases A-Z
Renew Your Books Online  Class/Subject Guides
Library Card

The RCC College card/Student I.D. functions as the library card. A library card is required to use the equipment in the library and borrow material.

Computer Support, Printing, and Photocopying

The Digital Library has computers with Internet access for general student use. The computers are located throughout the 2nd and 3rd floors. The main area is the Computer Commons on the 2nd floor across from the Circulation Desk. The computers include Microsoft Office. Students will need their library card to login to a library computer. Students may ask for computer assistance at the Computer Support desk in the Computer Commons area.

The library has printers and photocopies. Prints or photocopies are 10 cents per page for black and white. Color prints are 50 cents per page.

Tip: Wireless access for your personal devices (laptop, iPad, cell phone, etc.) requires an application to register with the RCC College network. Library Computer Support will assist students with submitting the application. Applications take 2 – 3 working days to process.

Borrowing Library Material

The different collections have different loan periods. Some collections such as Reference, Media, Current Magazines & Journals, and most Reserve items may not be removed from the Library. Students may check-out/borrow books from the Main Stack collection. Pay attention to the due date when borrowing material and never borrow material for another person using your library card. Fines for overdue Main Stack books are 20 cents per day for each overdue item.

Current RCC students may borrow 20 books for 3 weeks and renew online. Current RCC students may borrow books from any of the three RCC district libraries.